

### Schools Forum Work Programme

There are a number of items the Schools Forum considers annually and these are set out in the work programme below.

The “Schools Forums: operational and good practice guide” (October 2013) states that:

*Local authorities should as far as possible be responsive to requests from their School Forums and their members. Schools Forums themselves should also be aware of the resource implications of their requests.*

Forum Members are therefore able to suggest an item for consideration at a future Forum meeting as long as it is within the remit of the Forum. Any request must be agreed by the Schools Forum before being included on the work programme. Each Forum agenda is set by the Chairman in consultation with the Director and the Clerk. The scheduling of items included on the work programme will therefore be agreed through this process and taking account of resource implications and agenda management.

NB: There are two standard items that appear on each agenda, these being Notices of Concern and Fairer Funding Update.

<b>Meeting</b>	<b>Item</b>	<b>Details</b>
Spring term 27 March 2017	Schools Budget (last financial year) : provisional outturn	Annual item
	Schools Budget (forthcoming financial year)	Annual item
	Fairer Funding - Oral Update	Standard item
	Notices of Concern	Standard item
Summer term 4 July 2017	Schools Forum Membership – annual review	At its meeting of 9 July 2015 the Forum agreed to review its membership annually to ensure it remained broadly proportionate.
	Schools Budget (last financial year) : Final outturn and Dedicated Schools Grant (DSG) Settlement	Annual item

<b>Meeting</b>	<b>Item</b>	<b>Details</b>
	Fairer Funding – Oral Update	Standard item
	Notices of Concern	Standard item
Autumn term, first meeting 3 October 2017	Election of Chairman and Vice-Chairman	Annual item
	De-delegation Vote	Annual item
	Fairer Funding - Oral Update	Standard item
	Notices of Concern	Standard item
Autumn term, second meeting 5 December 2017	Schools Budget, Central Expenditure	Annual Item
	Fairer Funding - Oral Update	Standard item
	Notices of Concern	Standard item